



Dear Parents/Guardians,

Parental permission must be granted for students to participate in a variety of activities. Below you will find a detailed description of the activity. To ensure your child is able to participate please sign the relevant sections giving your approval and cross out or circle the relevant sections if applicable. Verbal approval will not be accepted.

Should you require further explanation of the relevant sections, please contact the office

STUDENT NAME:..... **YEAR LEVEL:**.....

PARENT/GUARDIAN NAME:.....

LOCAL EXCURSION

Outings within walking distance of the school without cost form an ongoing part of the curriculum. To avoid unnecessary paperwork for both yourself and staff, this approval allows your child to attend all local excursions during the year. An example would be Upwey Pre School; Upwey Main street, etc.

HEAD LICE

Authorised staff by the school principal may visually check your child’s hair for the presence of head lice, when it is suspected that head lice may be present. Prior to any inspection, the student will be advised of the reason why they are being checked and the procedure to be carried out. If head lice/eggs are found, parent/guardians will be notified. Due to the sensitive nature all checks will also be carried out in private.

Please note that the law requires that where a child has head lice, that child should not return to school until appropriate treatment has commenced.

INTERNAL/EXTERNAL MEDIA

To celebrate the achievements and efforts of all students we like to mention their participation in a variety of ways. In order to comply with the Privacy Act, approval is required to display photos of students and their work during the course of the school to capture all the learning opportunities they experience. It also becomes a historic record for future reference. This includes photographs, footage taken by media including newspaper, TV and school website.

ANTISEPTIC, ELASTOPLAST, STINGOSE & CALAMINE LOTION ADMINISTRATION

Given the nature of the school grounds and the play of young children, accidents can and do happen. Very few are major, requiring ambulance attendance or doctor treatment. Most are minor causing bruising, grazes, scratches and cuts. It is not uncommon during a school day to have staff dispensing first aid to six or seven children for such minor ailments.

Current advice suggests that grazes and cuts be treated with running water. However in some cases where significant gravel or dirt is embedded in the skin we believe that the use of an antiseptic may reduce the chance of infection. If you are happy for staff to use at their discretion an antiseptic such as diluted Dettol to treat grazes or cuts we would ask that you return the following as soon as possible. Similarly with the use of ‘Stingose/Calamine lotion on insect bites and Elastoplast on cuts and grazes.

<p>LOCAL EXCURSIONS</p>	<p>I do/do not give my child permission to be included in all local excursions. I also authorise the teacher in charge, to provide such medical or surgical treatment as may be deemed necessary for my child when it is not possible to communicate with me.</p>	<p>Signed:</p> <p>Date:</p>
<p>HEAD LICE INSPECTION</p>	<p>I do/do not give approval For a staff member to inspect my child's hair for head lice or eggs.</p>	<p>Signed:</p> <p>Date:</p>
<p>MEDIA</p> <p>I acknowledge that photographic, video and audio recordings of students and their work are used as part of the normal school activities and I authorise the use or reproduction of any such recording without being entitled to remuneration or compensation.</p> <p>I understand that this agreement lasts for the entire year and that should I wish to withdraw this authorisation, or any part thereof, it will be my responsibility to inform the Principal.</p> <p>I have read the information regarding school photographs and publications in relation to my child and hereby give my consent as per the four sections as outlined.</p>	<p>VIDEO PRODUCTION OF SCHOOL EVENTS, PERFORMANCES & PRODUCTION</p> <p>I do/do not give approval</p>	<p>Signed:</p> <p>Date:</p>

<p>MEDIA</p> <p>I acknowledge that photographic, video and audio recordings of students and their work are used as part of the normal school activities and I authorise the use or reproduction of any such recording without being entitled to remuneration or compensation.</p> <p>I understand that this agreement lasts for the entire year and that should I wish to withdraw this authorisation, or any part thereof, it will be my responsibility to inform the Principal.</p> <p>I have read the information regarding school photographs and publications in relation to my child and hereby give my consent as per the four sections as outlined.</p>	<p>MEDIA RELEASES INCLUDING NEWSPAPERS, TV AND THE SCHOOL WEBSITE</p> <p>I do/do not give approval</p>	<p>Signed:</p> <p>Date:</p>
	<p>PHOTOGRAPHS &/OR STUDENTS WORK DISPLAYED IN SCHOOL PUBLICATIONS, INCLUDING NEWSLETTERS WHICH ARE PUBLISHED ON THE SCHOOL WEBSITE</p> <p>I do/do not give approval</p>	<p>Signed:</p> <p>Date:</p>
	<p>PUBLICATIONS OF PHOTOGRAPHS AND SCHOOL WORK AND/OR COMMENTS BY THE PRESS TO PUBLICISE SCHOOL EVENTS AND ACHIEVEMENTS – STUDENTS ARE IDENTIFIED BY FIRST NAME AND YEAR LEVEL ONLY, UNLESS SPECIFIC PERMISSION HAS BEEN OBTAINED TO FURTHER IDENTIFY STUDENTS.</p> <p>I do/do not give approval</p>	<p>Signed:</p> <p>Date:</p>
<p>Antiseptic, Elastoplast & Stingose/calamine lotion administration</p>	<p>I give my permission for first aid staff, at their discretion, to administer an antiseptic such as diluted Dettol to grazes or cuts, Elastoplast or Stingose/calamine lotion for insect bites to my child.</p>	<p>Signed:</p> <p>Date:</p>
	<p><u>I do not want antiseptics, Elastoplast or Stingose/calamine lotion used on my child.</u></p>	<p>Signed:</p> <p>Date:</p>
<p>ICT User Agreement</p>	<p>I do/do not agree that</p> <p>In the event my child causes malicious damage to school ICT property such as iPads, laptops and desktop computers, I will compensate Upwey Primary School to the value of the items broken. Please note accidental breakages will be covered by Upwey Primary School.</p>	<p>Signed:</p> <p>Date:</p>